



OFFSHORE OPERATORS COMMITTEE
2400 Veterans Memorial Blvd., Suite 206
Kenner, LA 70062
(504) 904-7966

Dear Members,

RE: 2020 Q2 Meetings Plan (COVID-19 mitigations)

The Offshore Operators Committee (OOC) will remain on schedule with regard to continue the many important activities while many member companies focus on implementing plans around mitigating risk associated with the COVID-19 virus. Due to individual company plans and restrictions for face-to-face meetings, OOC will default to engaging our many Subcommittees and Workgroups through our web-based meeting platform (GoToMeeting). OOC's meeting capabilities currently allow for the following:

- Up to 4 hosted meetings at any given time (OOC staff person hosted)
- Up to 250 individual web or phone connected participants
- Ability to capture audio & screen sharing

We encourage our Subcommittee and Workgroup chairs to continue their important work and coordinate web-based meetings through OOC Staff. OOC generally prefers to schedule web-based meetings a minimum of 2-weeks in advance to allow for maximum participation.

In summary, OOC activities should remain un-impacted by COVID-19 related mitigation measures. OOC meetings will default to web-based participation as we have successfully executed over the last 5+ years. We appreciate everyone's hard work and continued dedication.

Best regards,

Your OOC Staff