



## **OGC POLICY 2022 - 6**

### *Public Release of OOC Information*

Originally approved: March 5, 2001

Issued: 12/07/2021

#### **Policy Statement & Guidelines**

Only the OOC Executive Subcommittee Chair, the OOC Executive Director, the OOC Associate Director, or an appropriate OOC Subcommittee Chair, hereinafter referred to as “the Listed Individuals”, or a designee of one of the Listed Individuals, are authorized to release publicly available information on behalf of the OOC or represent official OOC positions.

The Listed Individuals should not make available to the public through any forum or media OOC information without prior approval of the OOC Executive Subcommittee, except where time constraints do not allow adequate time for Executive Subcommittee review and vote. Under this “time constraint exception,” the Listed Individuals will ensure that, at a minimum, an OOC Subcommittee or Workgroup appropriate to the subject matter has developed the content of the information and has endorsed its release. Discretion on the use of this “time constraint exception” is delegated to the Listed Individuals but should only be used when the subject matter is clearly non-controversial and in keeping with previously understood OOC and industry positions.

Individual OOC members are not authorized to represent official OOC positions without prior approval of the OOC Executive Subcommittee.

#### **Interactions with Regulatory Agencies & Industry Associations**

The Policy Statement & Guidelines described above apply to information released to the following:

- Regulatory Agencies
- Other Industry Trade Associations
- Technical Papers and Presentations at non-OOC Industry Meetings, Conferences, Workshops and Seminars

#### **Interactions with News Media**

OGC members, including the Listed Individuals, should not initiate any interactions with the news media without prior approval of the Executive Subcommittee. Requests for approval to initiate interactions with the news media on behalf of the OOC should be directed to the Executive Director or Associate Director, who will distribute the request to the Executive Subcommittee for approval.

If the news media requests information from OOC in advance, the information released should be provided in a written statement and/or press release approved by the Executive Subcommittee.

If the news media requests information “on-the-spot” with no advanced request, the OOC representative should accept the request unless there is a valid concern about the focus or motives of the interviewer. The individual

being asked about OOC positions or information should be mindful that no OOC position can be given if such position has not been established by OOC.

A written summary of any news media interview conducted on behalf of OOC should be provided to the Executive Subcommittee as soon as practical after the interview.

This policy will expire on December 31, 2022 and may be renewed or adjusted for 2023.